







Improving the experience of a world in motion

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AdientDX Portal: User login



✓ AdientDX Portal – External User login

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AdientDX Portal: User Login

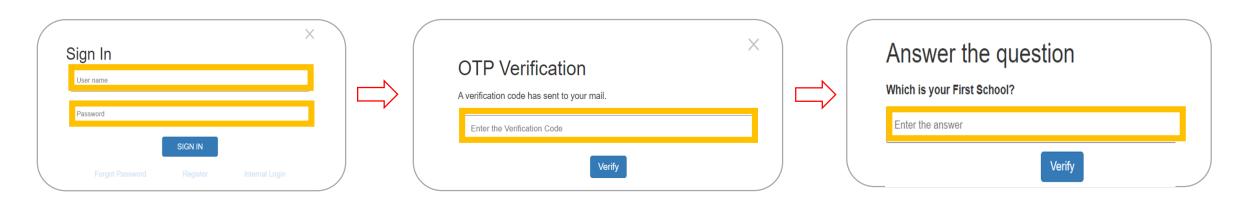


➤ To Access AdientDX Portal, recommend browser is **Google Chrome OR Microsoft Edge** (Internet Explorer browser is not supported)





AdientDX External User Portal Login Link: https://cadx.adient.com/#Login



Sign In:

- 1. Enter Username
- 2. Enter Password
- 3. Click on SIGN IN

1'st Verification:
Enter the verification
code received on
registered Email ID

2'nd Verification:
Answer Security question

Account Generation:

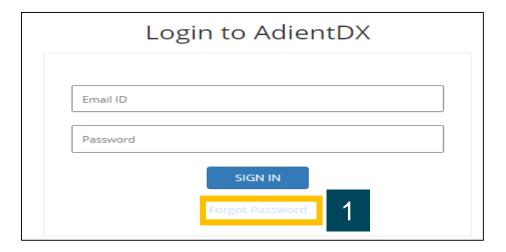


When an "External User/Supplier" will be onboarded to the Contact Company Contact Name Pravin Rediff Company Name External Company 1 AdientDX system, user will receive system generated email 123 External Company 1 Department Address notification with his "User ID" & "Password" Postcode 12345 Telephone 32434232 Citv External Company 1 Fax US mahalle pravin@rediffmail.com Email Country Dear Pravin Rediff! On our Engineering Data Exchange Web Portal, a new login was created for you. Inbox Bulk Your login id is: mahalle_pravin@rediffmail.com You will get an other email with the password for your new login. Delete This is spam Move to folder... ✔ Move Select all From Subject Account Created A341886@adient.com Company Contact A341886@adient.com Account Created - temporary password Company Name External Company 1 Contact Name Pravin Rediff Address 123 External Company 1 Department 12345 32434232 Postcode Telephone External Company 1 City Fax US mahalle pravin@rediffmail.com Country Email Dear Pravin Rediff! On our Engineering Data Exchange Web Portal, a new login was created for you.

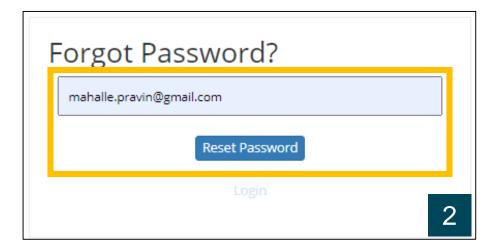
Your temporary password is:

Password Reset:





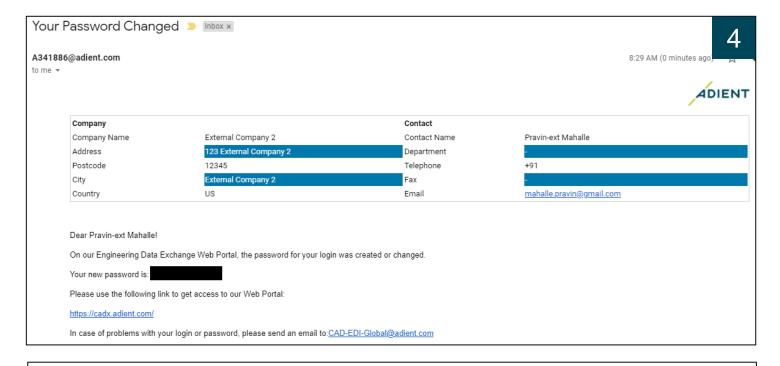
- 1. Select "Forgot Password" option from Homepage
- Enter your registered Email ID & Select "Reset Password" option
- 3. Message prompt as "temporary Password" sent





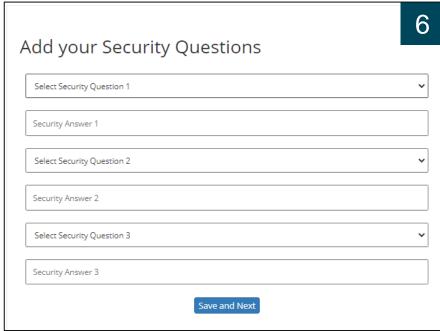
Password Reset:





- 4. Receive email with "temporary Password"
- 5. Login to AdientDX & Sign In
- 6. System will ask to set your security questions (every time after your password reset)

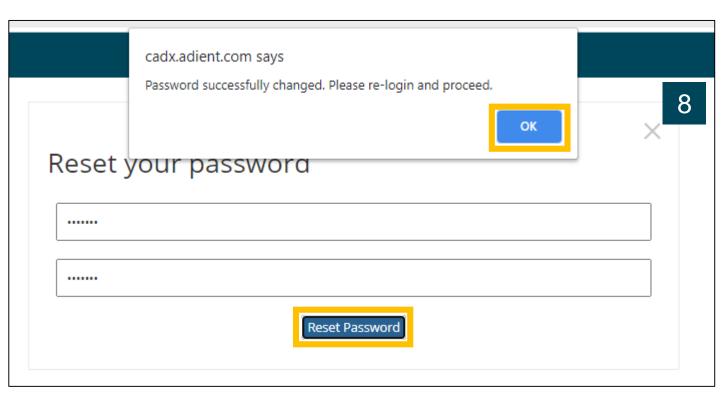




Password Reset:



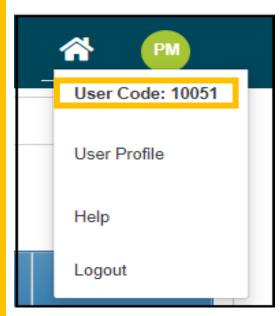




- 7. Reset New Password
- 8. System Pop-up message with "Password Successfully Changed"

Five-Digit User Code Needed From Adient User:





Example: Five Digit address code Available in Adient user profile

- When sending data to Adient you will need to know the users unique five-digit user code to locate them in the system
- ➤ If you previously sent data to Adient using the legacy Rocket True Fusion (TFE/DDX) account, then you can continue to use the same user code for the respective Adient user.
- If you are trying to send data and do not know the user code, you will need to request it from the Adient Contact

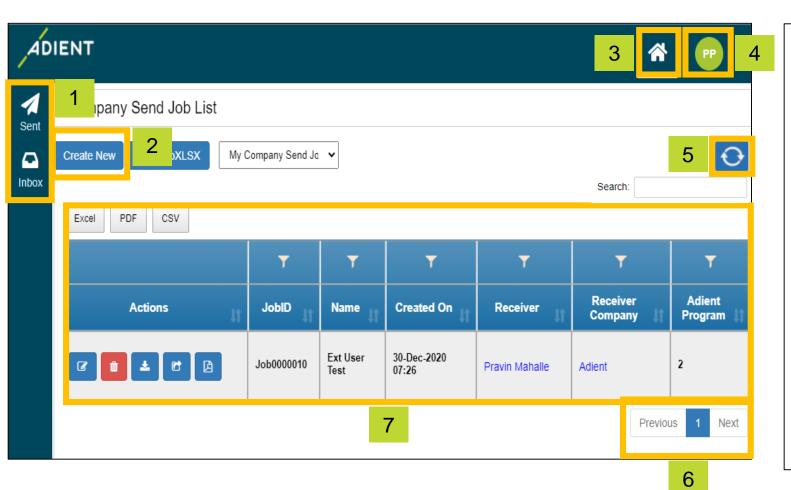
User Interface - Quick Overview



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User Interface: Quick Overview

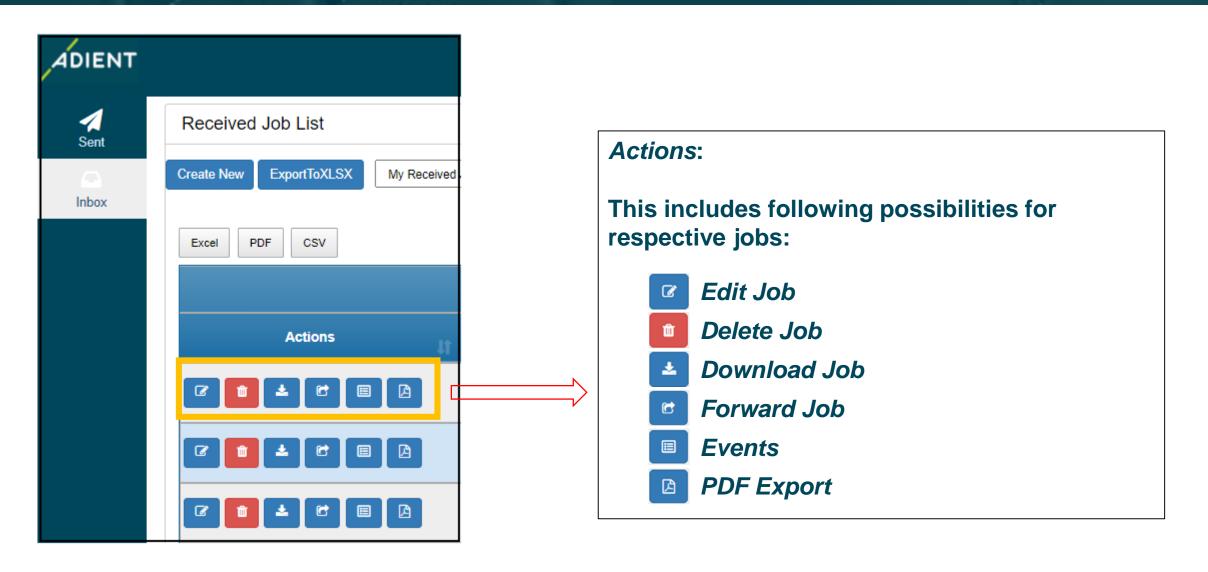




- 1. Navigation pane:
 - Inbox / Sent List of all the incoming or outgoing & draft jobs
- 2. Create New: To prepare new exchange
- 3. Home: To navigate back to the Home Page
- 4. User Profile: Details and settings of signed in user
- **5.** *Refresh Icon*: To refresh your job list
- **6.** *Page List*: To navigate job list when longer than a page
- 7. Job Details: Provides each job details and status

User Interface - Quick Overview of Actions





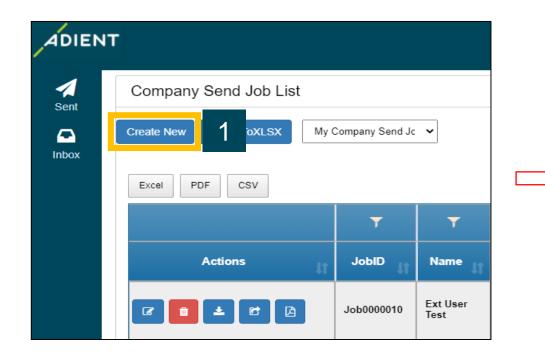
How to Create New Job

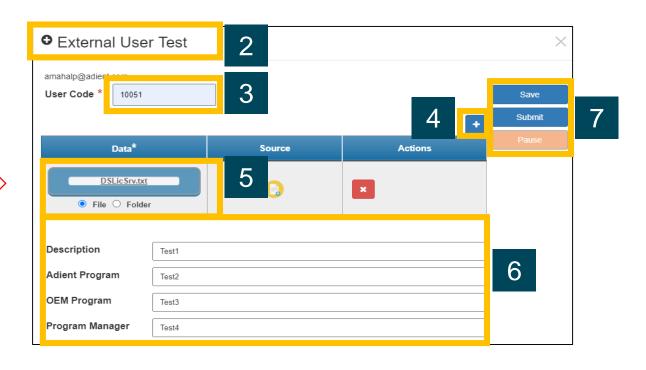


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How to Create New Job







To create a new Job:

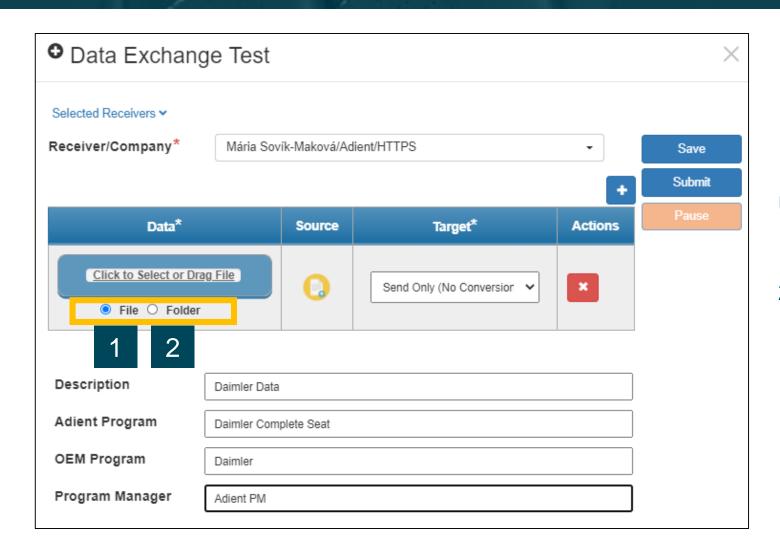
- 1. Click on "Create New"
- 2. Enter the **Job Name**
- 3. Enter 5-digit Adient User Code*

- 4. Click on '+' icon to add/create multiple packages
- 5. Select data (File OR Folder) for exchange
- 6. Enter Information in fields (Optional)
- 7. Save/Submit job

^{*} To learn more about the User CODE, please refer to Page 6

File Selection Method:



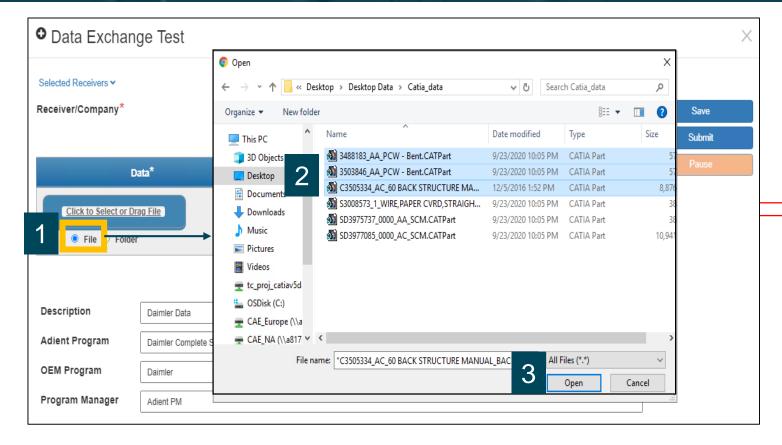


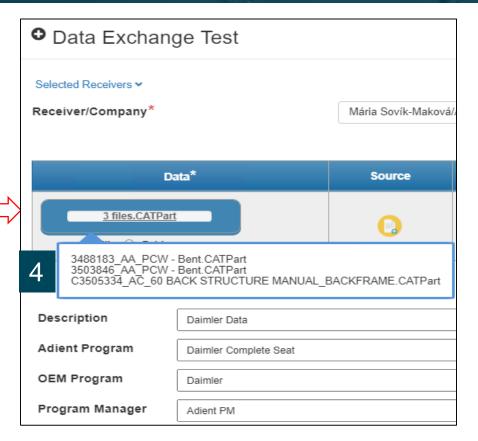
User has two options to upload data:

- 1 File (single file or multiple individual files)
- 2 Folder (complete folder with all files in it)

File Selection Method:



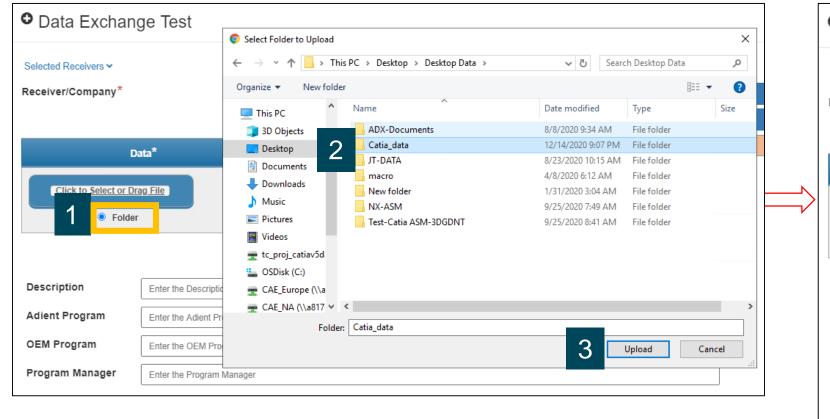


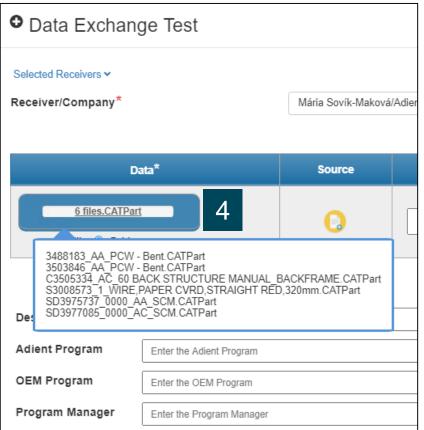


- 1 Select "File Option"
- 2 Select data (Single or CTRL + Right Click for multiple selections)
- 3 Select open
- 4 Hover over the blue data section to see the list of selected files

Folder Selection Method:





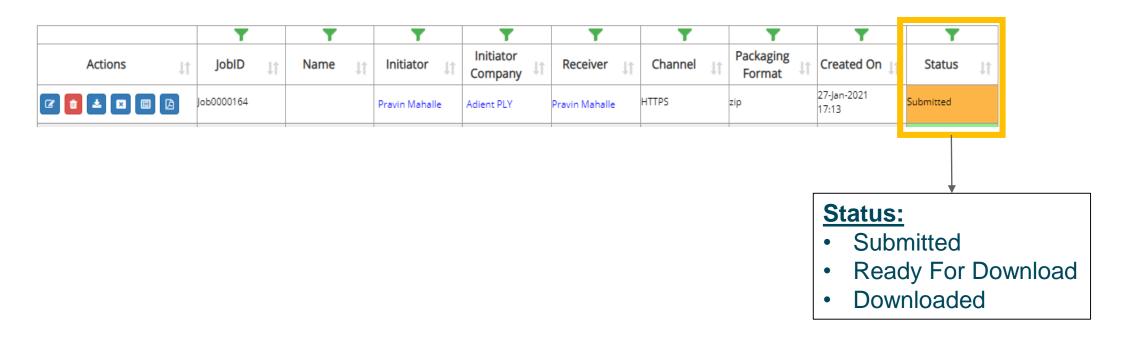


- 1 Select "Folder option"
- 2 Select any Folder to upload (all files within the folder are selected automatically)
- 3 Select upload
- 4 Hover over the blue data section to see the list of selected files

Check Job Status: Sent/Received/Saved Jobs



- > After submitting a job, user can view sent Jobs inside the "Sent" list
- ➤ User can view all received jobs inside "Inbox" list
- > All the saved jobs/drafts can be shown inside the "Inbox" with its status (see status list below)



Additional Options



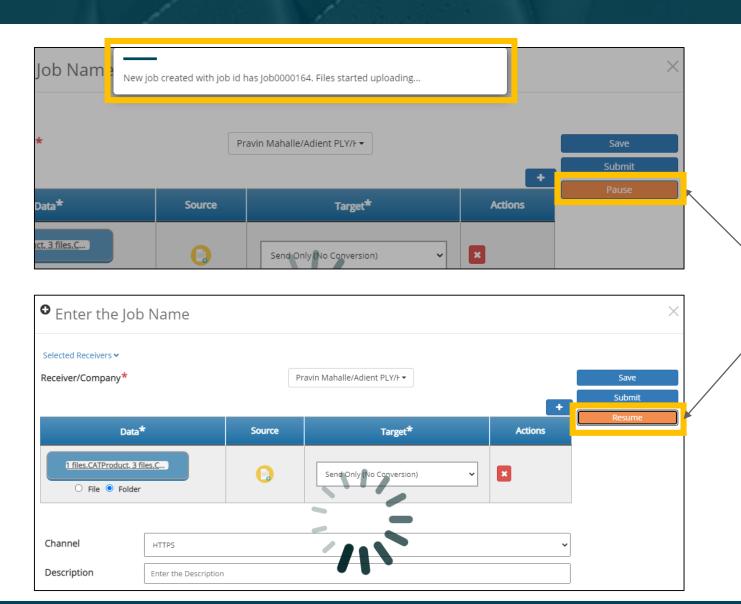
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Additional Options: Pause/Resume Data Upload



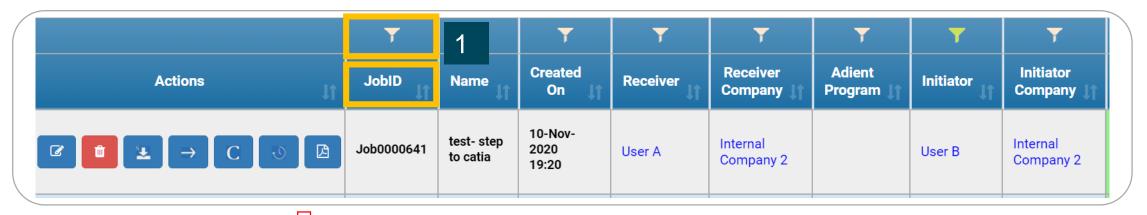


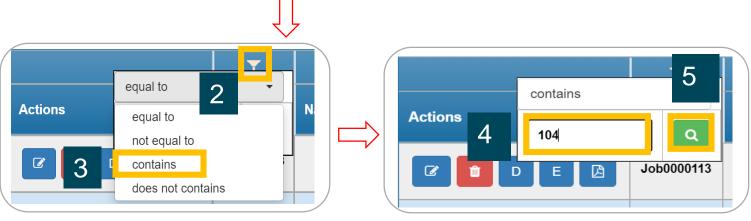
- User can Pause & Resume data uploads.
- This is useful if the network connection is disrupted.
- Note: The browser window for the transaction must remain open during the disruption for the resume feature to work.

Additional Options: Job List Filters



> Various *Filter Options* are available if the job list gets long. Example below shows how to filter by *Job ID*.





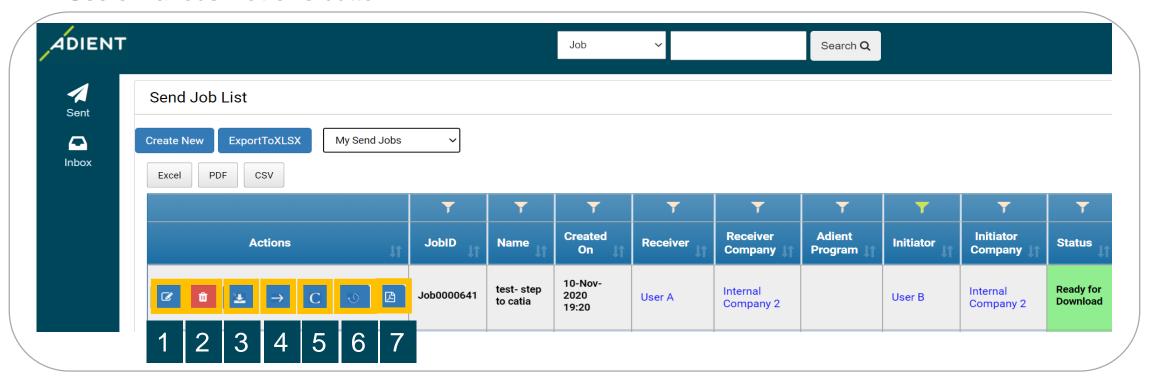
JobID Filter

- 1. Click on Filter Icon
- 2. Click on **Dropdown Arrow**
- 3. Select the Required Field
- 4. Enter the Value to filter
- 5. Click on Search Button

Additional Options : Actions



Use of various Actions button



- 1. *Edit* button to edit the job
- 2. **Delete** button to remove the job
- 3. **Download** button to download the data
- 4. Forward button to send existing job to someone else

- 5. Cancel button to stop processing the job
- 6. *Events* button to see the status details
- 7. *Export* the job summary to a PDF file

Example: How to Exchange/Translate CATProduct



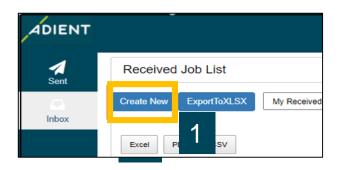
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- ✓ Tips for Internal Users

Example: How to Exchange/Translate CATProduct (Assembly Data)

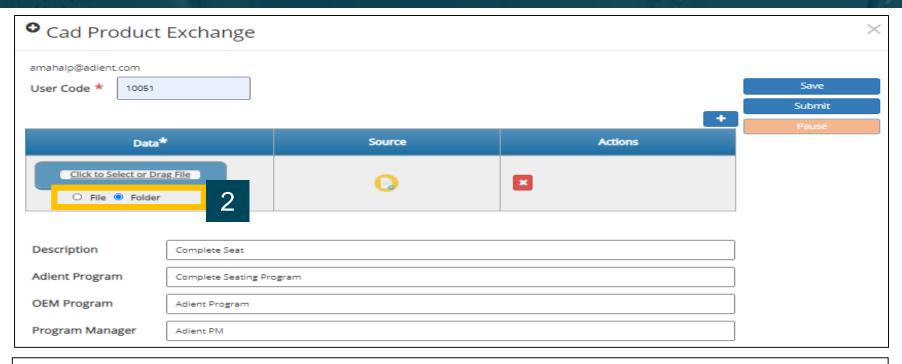
❖ Important :Information to Share with External Users/Supplier

How to Exchange/Translate CATProduct (Assembly Data)





Create New Job



Two options to upload assembly data:

File Upload:

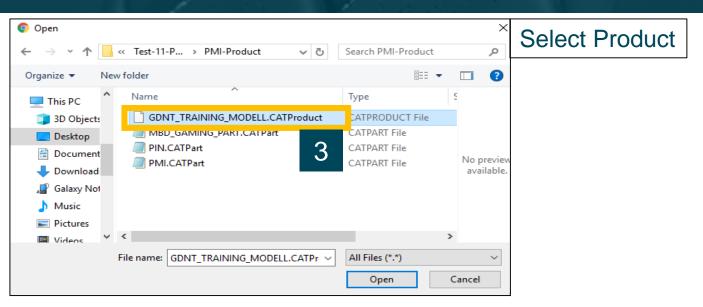
This prompts to select Product first & then upload Folder containing children

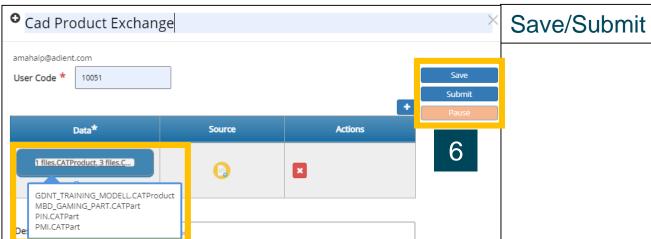
Folder Upload:

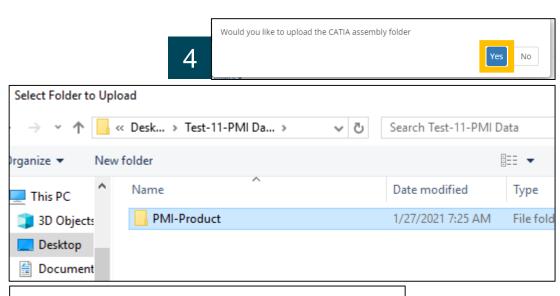
This Prompts to first Upload complete Folder & then select Parent-product available in drop down list

How to Exchange/Translate CATProduct (Assembly Data)









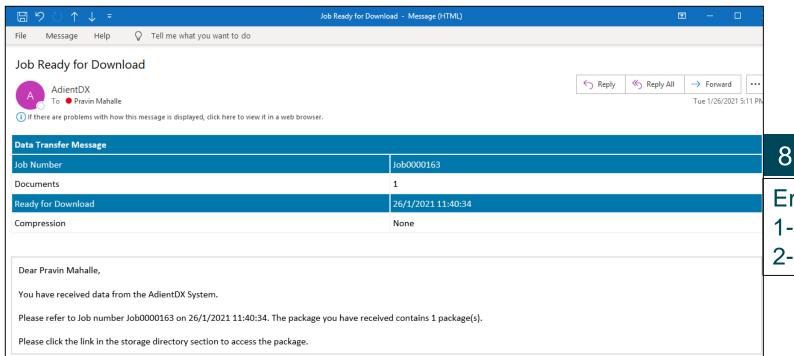
Select Folder (having all children's)



How to Exchange/Translate CATProduct (Assembly Data)







Data Exchange & Ready to download

Email Notifications

- 1- When data is sent
- 2- When data is received by recipient

Helpdesk Contact:



Login to AdientDX	
Email ID	
Password	
SIGN IN	
For questions and login problems please send an email to CAD-EDI-GLOBAL@adient.com	

For any AdientDX related issues, please contact: "CAD-EDI-GLOBAL@adient.com